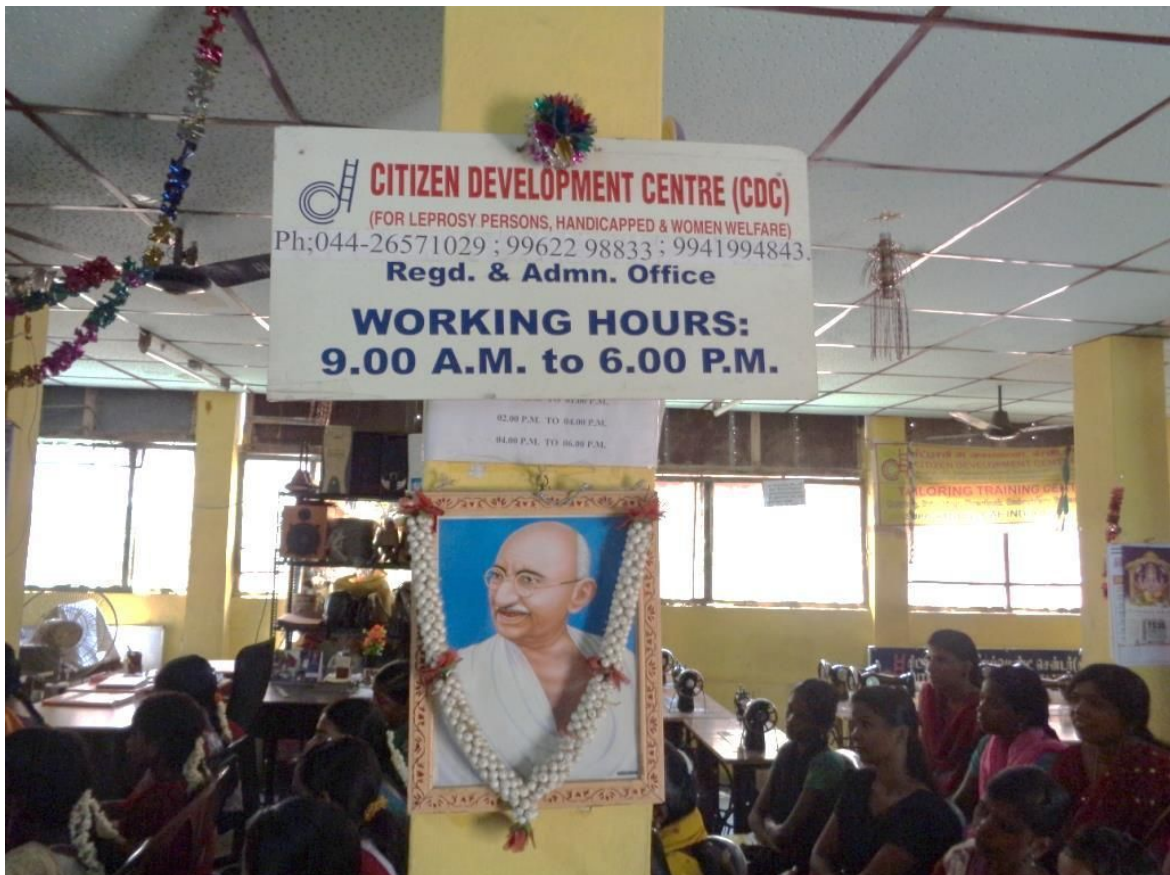




CITIZEN DEVELOPMENT CENTRE (CDC)

Annual (Activity) Report

April 2016 – TO MARCH 2017



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INTRODUCTION

Citizen Development Centre (CDC) is secular non profitable society and now it is completing its 20th successful year. CDC is rendering selfless services to empower and promote self reliance of leprosy cured deformed patients, differently abled, youth, women below poverty line and the most needy down trodden people.

Main motto of the society is “Up liftment of ailing people and initiate service activities through them.” During this journey, services and support were given to people who are in real need. This report gives a glimpse of activities carried out in the financial year 2016 – 2017.

CONTACT DETAILS

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GENERAL BODY MEETINGS:

During this year 4 general body meetings were held.

Major points discussed in the general body meetings

- For the society development, more resources should be mobilized, current programs and activities have to be streamlined in an organized way.
- Plans & strategies were sorted to improve the quality of the training provided.
- Necessary steps has to be taken to Provide Govt. recognized certificates to the trainees.
- The skill training program should be conducted at a larger scale, benefiting many unemployed youths & women and link them with suitable job placements.
- Communication ability, skill development, personality development and skills to face the job interviews has to be provided to women by trained professionals.
- For effective Welfare Activities and skill development of CDC Land has to be purchased in a rural area in the name of CDC.



- Necessary steps has to be taken for the purchase of latest version computers for the benefit of trainees.

TRAINING ON COMPUTER OPERATIONS:

We started the computer training unit in the year 2004 and since then it has been functioning in a very efficient way. We are currently conducting training on CCA, DTP and TALLY. Customized syllabus for these trainings have been printed and distributed to our trainees.



During January 2016 to December 2016, we have trained 229 trainees and all of them completed the training successfully. Certificates and placement services were provided to them. The latest batch (January 2017 to April 2017) consisted of 67 trainees,

they undergone training in CCA, DTP, TALLY., We are living in E-Mail world it is essential

for Communication, Research and Finicial transactions hence Trainees were trained in Internet and E-Mail.



Trainees were taught on computer hardware and attending minor computer faults. Managing the basic issues in computer hardware not only save a penny but also

enhance the confidence of the computer user.

APPAREL TRAINING UNIT

TAILORING COURSE:

We are stepping in our 15th successful year of Tailoring-training unit. Our unit is functioning with the guidance of 3 experienced faculties. During the period of January 2016 – December 2016, total of 289 trainees have completed the 4 month tailoring course. Certificates and necessary job placements were arranged to them.



The present batch (January 2017 – April.2017) consists of 70 trainees undergone tailoring training in our organization. They were taught also to work with over lock machine and Aari Embroderery.



SPECIAL SESSION ON TAILORING MECHANISAM

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Trouble shooting is very essential in tailoring. The basic issues in trouble shooting tailoring machine not only saves time of the tailor but also saves every penny. We are conducting training on basic trouble shooting mechanism in sewing machine to all the trainees. Trainees were taught on how to maintain the machine, do's and don'ts when the machine is in use and many more.



SPECIAL SESSION ON INDUSTRIAL TAILORING MACHINE DEMONSTRATION



Power operated Industrial Tailoring Machine Demonstration has been organized for the trainees to understand the electrical machines operation.

Since it is a recent trend to use modernized machines, we gear up our students by exposing them to such demonstration sessions wherein the company representatives come and deliver

session on the basic operations of the tailoring machine

FASHION DESIGNING COURSE

We started the Fashion Designing Course in the year 2015-2016 and since then it has been functioning in a very efficient way.

Duration of the course is 4 months. This year (January 2016 to December 2016) 46 trainees have completed their training.



BEAUTICIAN COURSE

We started the 4 months Beautician training Course in the year 2014-2015 and since then it has been functioning in a very efficient way.



This year (January 2016 to December 2016) 33 trainees have completed their training. Certificates and placement services were provided to them.

**All the Skill training Programmes Supported By;
Charities Aid Foundation India & Accenture Chennai CSR volunteer team**

BASIC ENGLISH TRAINING COURSE

English is very essential communication language these days. We started the basic functional English class in the year 2010 in CDC campus & since then it has been functioning in a very efficient way. 200 trainees from computer & tailoring training class were included in this basic English training course.



POWER POINT USING LCD PROJECTOR

We conduct training sessions to students on power point presentation & how to make effective presentation using LCD projector. Trainees felt it is very useful for the project work.



PERSONALITY DEVELOPMENT

Personality Development Program was conducted at CDC training campus bimonthly. 165 trainees participated in this training session. Mr.S. Arputhanesan, Psychology Counsellor conducted this training program. Trainees were given guidance on Interview skills, Self-confidence, appraising exams without fear etc.,



SPECIAL EVENTS:

CDC conducted Special events like summer camp, distribution of educational materials, certificates, medical camp etc., during the reporting year

SUMMER CAMP-1

On 23rd April 2016, a summer camp was conducted at CDC training centre. Trainees of computer class, Tailoring class, Fashion designing course, Beautician course and other students from various program participated. A total of 90 students participated in the camp and various performances were given by them. Winners were given prizes.



SUMMER CAMP-2

On 28th May 2016, a summer camp was conducted for school going children in CDC training campus. A total of 140 children participated in the occasion. Various program were conducted and prizes were distributed for the best performances.



CERTIFICATE DISTRIBUTION

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On 23rd April 2016 & 5th Oct 2016 certificates were distributed in CDC training campus for those who successfully completed following courses. Tailoring, Fashion Design, Beautician, Aari Embroidery, and Computer courses BASIC COMPUTER, DTP, TALLY from CDC. A total of 260 trainees received their course completion certificates.



FREE EDUCATIONAL MATERIALS DISTRIBUTION



On 13th July we distributed free Notebooks & Educational materials for poor needy children in and around Ambattur at CDC training campus. In this year around 145



children were benefited . This program.was Sponsored by **Shri Banaskandha Palanpur Jain Association Kilpauk ,Govinda Seva Sangam Ambattur &Other Public donars.**

GANDHI JAYANTHI DAY CELEBRATION

On 10th OCTOBER 2016, GANDHI JAYANTHI DAY celebrated in Balaramapuram Leprosy Colony at Villivakkam, We distributed free MCR Foot Wears, Rice Bags and Bed

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Sheets for 63 Leprosy affected people. This programme was Supported by **Anandashram Kerala & Other local donars.**



CHILDREN’S DAY CELEBRATION

On 14th NOV 2016 **Children Day** was celebrated in Shree Mahaganesha Vidyasala. We conducted Sports programme and distributed the prize for children. Also, we conducted the Personality evelopment programme for chidren. Around 125 students were benefited by this program.



WORLD ANTI – LEPORSY DAY

On 30.01.2016 **WORLD ANTI – LEPORSY DAY** were conducted in Balaramapuram Leprosy Colony at Villiwakkam. **This function was Sponsored by**

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Govinda Seva Sangam Ambattur, Thursday Ladies Club Besant Nagar. Mr. Ravikumar, Mr. Madhana Gopal & Mrs. Daisy Srinivasan participated in the function and gave each beneficiary 1 Bag containing Rice, Oil, Dhall, Sugar, Coconut Oil and Bath Soap. MCR Chappals were distributed to 65 leprosy affected persons .



Meals was arranged for all those attended the program.

INTERNATIONAL WOMEN'S DAY PROGRAM



On 19.03.2016 we celebrated International Women's Day program in CDC Training Campus. Cultural, games & dances were conducted to encourage women and motivational speech on Women Rights were delivered to empower them. Prizes were distributed by **Accenture Chennai CSR Volunteers Team** to all the participated women and attractive gifts were given to all the women who attended the program.

Around 160 women got benefited by this program



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FUTURE PLANS

- To focus more on Women and Child empowerment through various initiatives.
- We are planning to transform our tailoring training machines from manual operated machines to the electrical unit. We are planning to approach donors to provide electrical tailoring machines.
- We are planning to extend our skill training in a more diversified way in order to reach the needs of the trainees and also to improve their competency. And also to introduce new courses like Software languages, Animation technologies, to benefit more trainees and we are looking forward to initiate the same as soon as possible.
- We are planning to construct a residential training centre for the differently abled and poor downtrodden people, where the trainees will be provided with Skill training along with Boarding & lodging. This training centre will serve the rural people who are in need of skill training.

CONCLUSION

We express our sincere thanks to all the Donors, Institutions, NGOs, Faculties and trainees who have helped us throughout the year for the successful progress. We express our heartfelt thanks to Charities Aid Foundation India & Volunteers Team from Accenture for their valuable support and guidance for the skill training project.

We are looking forward for a better year and would like to continue this valuable relationship with all of you for the better growth of our Organization and empower below poverty line people thereby fulfill our main aim “Making Disabled as Abled”, through proper technical training and guidance.